



Welcome to
Sacred Roots Holistic Healing!

Proudly Offering Event Space & Gallery

Thank you for your interest!

Please read document in full and contact us to book your event.

Capacity & Layout Options:

1. Circle Up Layout: 20-25 max cap
2. Lecture Layout: Max Capacity 40 people
3. Classroom Tables layout: 12-18 max cap

Reservation Process :

- We request a short presentation of your work with Sacred Roots co-founders before Event reservation eligibility.
- Deposit due to hold your request = \$45 / hour of event space requested.

Rental Options:

Donation Based Event:

\$45/hour of event space used. (Deposit satisfies once event is complete)

Fee Based Event:

Facilitator 60% / Sacred Roots 40%. Deposit - *minimum donation rates apply to all Events.

- **CANCELLATION POLICY:** All cancellations must be made at least 21 days prior to reserved event in order to receive a 50% refund of deposit. If cancelled within 21 days of event, deposits are non-refundable.
- **Note:** Deposits due to confirm Reservation. Remaining balance due within seven days of the event.

Marketing

We share your event!

Sacred Roots Holistic Healing

- ★ **On Our Website** (digital flyer provided by Event Facilitator)
- ★ **Sacred Roots Bulletin Board** (hard copy provided by Event Facilitator)
- ★ **SR Newsletter** (Event Facilitator provides 45 days prior to event)
- ★ **MeetUp.com**
- ★ **Facebook** (send us your event link and we will share on our page)
- ★ **Instagram**

If you would like to hire our Marketing team for graphic design or a marketing consult email sacredrootshh@gmail.com

Logistics

- **Beverages:** There will be water, cups, and hot water available for your guests. (provide your own teas)
- **Parking:** We encourage guests to bike, walk or uber to avoid parking frustration. We offer street parking. Parking in the back is not permitted.

Next Steps: Reserve Your Event

- Email events@sacredrootsholistichealing.com to set up a presentation! Reservation is complete once our Agreement is signed & Reservation Deposit is received.

Thank you!